



# 2017-2018 Dependent V5 Worksheet (Aggregate Verification)

**Hand deliver or mail original:**  
 Financial Aid Office  
 Eastern Wyoming College  
 3200 West C Street  
 Torrington, WY 82240

Your application has been selected for review in a process called "Verification." In this process, the information from your Free Application for Federal Student Aid (FAFSA) will be compared with your and your parent(s)' Federal IRS tax information. If there are differences, your FAFSA may need to be corrected. You and at least one parent must complete and sign this worksheet. **The Statement of Educational Purpose must be signed in person with a Financial Aid Office Administrator, EWC Outreach Coordinator, or Notary Public.** This worksheet and all required documents must be hand-delivered or mailed to the Financial Aid Office at EWC.

### STUDENT INFORMATION

Last Name	First Name	M.I.	EWC Student ID Number	Social Security Number ( <i>last four digits</i> )
Mailing Address ( <i>include apartment number</i> )			E-mail Address	
City, ST, Zip			Phone Number ( <i>include area code</i> )	

### FAMILY INFORMATION

Fill in the information below about the household member(s) your parent(s) will support between July 1, 2017 and June 30, 2018. **INCLUDE YOURSELF, YOUR PARENT(S)** (including step-parent), **YOUR SIBLINGS, AND ANY OTHERS WHO RECEIVE MORE THAN HALF OF THEIR SUPPORT FROM YOUR PARENT(S)**. Include siblings (not parents) who are or will be enrolled in college at least half time (six credits) *per term* and who are also considered dependent for FAFSA purposes. List the name of the college other household member(s) will be **attending if they are or will be enrolled in an eligible degree, diploma, or certificate program at a school eligible for Title IV funds for at least six credits per term between July 1, 2017 and June 30, 2018.**

Full name of household member	Age	Relationship to student	College attending
		<i>Self</i>	<i>EWC</i>

### STUDENT INCOME: See "Income Verification" on page two for more information.

- (Select one option in the list to the right and one option below):     I have submitted:    **OR**     I plan to submit:
- I used the IRS Data Retrieval Tool process to transfer my 2015 IRS income tax return information when completing or updating my 2017-2018 FAFSA.
- *If you received income earned from the Federal Work-Study Program, need-based employment portions of fellowships and assistantships, or a cooperative education program offered by a college in 2015, write in the type and amount you actually included on your 2015 Federal tax return: Type: \_\_\_\_\_ \$ \_\_\_\_\_*
- My **signed** 2015 Federal IRS Tax Return **Transcript** is attached. (Foreign tax return filers may submit signed photocopies.)
- *If you received income earned from the Federal Work-Study Program, need-based employment portions of fellowships and assistantships, or a cooperative education program offered by a college in 2015, write in the type and amount you actually included on your 2015 Federal tax return: Type: \_\_\_\_\_ \$ \_\_\_\_\_*
- I worked in 2015, but was not required to file a tax return. My 2015 W-2s **and** an IRS Verification of Nonfiling Letter (*dated on or after October 1, 2016*) are attached. My earnings were: \$\_\_\_\_\_.
- *If you were self-employed (including being paid "under the table" for babysitting, lawn care, etc.), please see "Income Verification."*
- I was not employed and had no income earned from work in 2015. I was not required to file a tax return, and I have attached an IRS Verification of Nonfiling Letter (*dated on or after October 1, 2016*).



PARENT(S)' INCOME: See "Income Verification" below for more information.

(Select one option in the list to the right and one option below): My parent(s)...  have submitted: **OR**  plan to submit:

- My parent(s) used the IRS Data Retrieval process to transfer their 2015 IRS income tax return information when completing or updating my 2017-2018 FAFSA.
- My parent(s)' signed 2015 Federal IRS Tax Return Transcript(s) is/are attached. (Foreign tax filers may submit signed photocopies.)
- My parent(s) worked in 2015, but were not required to file a tax return. Their 2015 W-2s **and** IRS Verification of Nonfiling Letter(s) are attached. Their earnings were: Parent 1: \$ \_\_\_\_\_ Parent 2: \$ \_\_\_\_\_
- *The Verification of Nonfiling Letter must be dated on or after October 1, 2016.*
  - *If your parent(s) were self-employed (including being paid "under the table"), please see "Income Verification".*
- My parent(s) were not employed and had no income earned from work in 2015. My parent(s) were not required to file a tax return, and have attached an IRS Verification of Nonfiling Letter (*dated on or after October 1, 2016*).

INCOME VERIFICATION

**IRS Data Retrieval Tool** (ONLY for 2015 Tax Filers who have an FSA ID):

*Re-sign and re-submit the FAFSA after using the DRT.*

The easiest way to verify income information for tax filers is to use the IRS Data Retrieval Tool (DRT) when completing the [FAFSA on the Web](#). To use the DRT, the student must log in to his/her FAFSA at [fafsa.gov](#) with his/her FSA ID and select "Make Corrections."

If the student was a 2015 tax filer and is attempting to use the DRT, the student will need to update the **STUDENT** 2015 tax return status, type of return, and filing status. DRT follow-up questions will determine the student's eligibility to use the DRT. If the student is eligible to use the DRT, a button with the title "Link to IRS" or a hyperlink titled "View option to link to IRS" will be available on the screen. On the IRS website, confirm that the student information is correct, and type in the *exact* address used to file 2015 taxes. Click the "Transfer Now" button. The student should review the information before submitting. Information that was transferred will say "Transferred from IRS" on the FAFSA. Do not change these values, or the information will *not* be accepted for verification.

If the parent(s) were 2015 tax filer(s) and are trying to use the DRT, a parent will need to update the **parent** 2015 tax return status, type of return, and filing status. If the parent tax filer is eligible to use the DRT, the parent will need to enter their **PARENT** FSA ID (only one parent needs an FSA ID) before the "Link to IRS" or "View option to link to IRS" option appears. The remainder of the process is THE SAME for the parent as the student.

**2015 SIGNED Tax Return Transcript** (Tax filers who did not or could not use the DRT):

Due to federal regulations, schools cannot accept tax returns. To request an IRS Tax Return Transcript, please visit [www.irs.gov/Individuals/Get-Transcript](#) to download and print your 2015 transcript immediately, or request the transcript be mailed to your address on record. Be sure to request a Tax Return Transcript, NOT an Account Transcript. The tax filer must sign (handwritten signature only) and date the Tax Return Transcript before submitting the document to EWC.

If you cannot get the transcript online, please download [Form 4506-T](#) by clicking on the "Transcript types" hyperlink on the IRS Get Transcript website. Do NOT use the generic 4506 form as this requests tax *returns* rather than the required Tax Return Transcript. Transcripts can be sent directly to EWC by entering EWC's address on Line 5. If the tax filer does not send the transcript directly to EWC, then he/she will need to sign (handwritten signature) and date the transcript before submitting. Transcripts can also be requested by calling the IRS Automated Telephone at 1-800-908-9946.

**2015 SIGNED Verification of Nonfiling Letter** (ONLY for those who did not file taxes OR for those who were granted an Extension):

To request an IRS Verification of Nonfiling Letter, please visit [www.irs.gov/Individuals/Get-Transcript](#) to download and print your 2015 Verification of Nonfiling immediately, or request the letter be mailed to your address on record. The individual whose income is being verified will need to sign (handwritten signature only) and date the Letter before submitting the document to EWC.

If you cannot get the letter online, please download [Form 4506-T](#) by clicking on the "Transcript types" hyperlink on the IRS Get Transcript website. Do NOT use the generic 4506 form as this requests tax *returns* rather than the required Verification of Nonfiling Letter. Nonfiling letters can be sent directly to EWC by entering EWC's address on Line 5. If the tax filer does not send the letter directly to EWC, then he/she will need to sign (handwritten signature) and date the letter before submitting. You must check box 7 "Verification of Nonfiling" to request this document.

**Self-Employment SIGNED Statement of 2015 Income**

If you were self-employed and do not have W-2s available, you will need to submit a statement that includes your name(s), the type/name of your business, your gross income, and why you were unable to provide W-2s (self-employment). The individual whose income is being verified will need to sign (handwritten signature) and date the statement before submitting to EWC. **PLEASE NOTE:** if net earnings were \$400 or more, you are required to file a tax return. Please see the [IRS Tax Guide](#) (Page 6, Chapter 1).

UNTAXED INCOME INFORMATION

Fill in the information on the following pages as it applies to the student AND the student's parent(s) whose information is on the FAFSA. **DO NOT LEAVE ANY ITEM BLANK.** If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter \$0 in an area where an amount is requested. **ALL AMOUNTS ARE ANNUAL.** To determine the correct annual amount for each item: If you paid or received the same dollar amount every month in 2015, multiply that amount by the number of months in 2015 you paid or received it. If you did not pay or receive the same amount each month in 2015, add together the amounts you paid or received each month. If more space is needed for any item, attach a separate page with the student's name, student ID #, and appropriate information.

**A. Payments to tax-deferred pension and retirement savings**

List any payments (direct or withheld from earnings) to tax-deferred pension and retirement savings plans, including, but not limited to, amounts reported on W-2 forms (Boxes 12a through 12d with codes D, E, F, G, H, and S). **Copies of all W-2 forms must be attached.**

Name of person who made payment	Total amount paid in 2015
	\$
	\$

**B. Child support received**

List the amount of any child support RECEIVED in 2015 for any children listed on the Standard Verification (V1) worksheet as a household member.

Name of adult who received the child support payment	Name of child for whom child support was received	Age of child	Total <u>annual</u> amount of child support received in 2015
			\$
			\$
			\$
			\$

**C. Housing, food, and other living allowances (these are often paid to members of the military, clergy, and others)**

Total cash value that the student's parents received in 2015. If the student's parents received free room and board in 2015 for a job that was not awarded to them as student financial aid, its value must be included in this figure. **DO NOT include** rent subsidies for low-income housing, the value of on-base military housing or the value of a basic military allowance for housing.

Name of recipient	Type of benefit received	Total amount of benefit received in 2015
		\$
		\$

**D. Veterans non-education benefits**

List the total amount of veterans non-education benefits received in 2015. **Include** Disability, Death Pension, Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances. **DO NOT include** federal veterans educational benefits such as: Montgomery GI Bill, Dependents Education Assistance Program, VEAP Benefits, Post-9/11 GI Bill.

Name of recipient	Type of Veterans non-education benefit received	Total amount of benefit received in 2015
		\$
		\$

**E. Other untaxed income**

List the amount of other untaxed income not reported and not excluded elsewhere on this form. **Include** items such as disability, workers' compensation, Black Lung Benefits, untaxed portions of health savings accounts from IRS Form 1040 Line 25, Railroad Retirement Benefits, etc. **DO NOT include** student aid, Earned Income Credit, Additional Child Tax Credit, Temporary Assistance to Needy Families (TANF), untaxed Social Security benefits, Supplemental Security Income (SSI), Workforce Investment Act (WIA) educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

Name of recipient	Type of other untaxed income received	Total amount of other untaxed income received in 2015
		\$
		\$

**F. Money received or paid on the student's behalf**

List any money received or paid on the student's behalf (e.g., payment of a bill) not reported elsewhere on this form. **Include** support from a parent whose information was NOT on the student's FAFSA, but **DO NOT include** information from a parent whose information IS included on the FAFSA. Amounts paid on the student's behalf also include any distributions to the student from a 529 plan owned by someone other than the student or student's parents, such as grandparent, aunts and uncles of the student.

Purpose (e.g., cash, rent, books, cell phone bill, car insurance, etc.)	Source of payment (parent NOT on FAFSA, grandparent, etc.)	Total amount received in 2015
		\$
		\$
		\$

**G. Additional information**

So that we may fully understand the student’s family’s financial situation, please provide below information about any other resources, benefits, and other amounts received by the student and any members of the student’s household. This may include items that were not required to be reported on the FAFSA or other forms submitted to the financial aid office, and include such things as federal veterans education benefits, military housing, low-income housing, SNAP, Medicaid, TANF, WIC, Supplemental Security Income, etc.

Name of recipient	Type of Benefit (e.g., veterans, military, low-income, Medicaid, WIC, SSI, etc.)	Total amount received in 2015
		\$
		\$

**STATEMENT OF SUPPORT**

Please explain IN DETAIL how your family supported itself in 2015. Because FAFSA information requires 2015 income information which may not reflect your current situation, please also explain IN DETAIL how your family is supporting itself *now*, including any changes in employment, benefits, or other income from 2015. You may attach a separate sheet if needed.

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**HIGH SCHOOL COMPLETION STATUS**

Please provide **ONE** of the following documents that indicates what your high school completion status will be when you will begin college in 2017-2018. Submit it with this form and any other documentation requested.

- A copy of your high school diploma.
- Your final official high school transcript that shows the date when the diploma was awarded.
- Your official General Educational Development (GED)\* certificate or transcript.
  - *Documentation of the HiSET/TASC or other high school equivalency exam is also acceptable.*
- An official academic transcript that indicates you successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
  - *Please note: Credits transferred in from previous institutions attended may affect your maximum time frame calculation as defined in EWC’s Satisfactory Academic Progress Policy.*
- If you were home schooled in Wyoming, a copy of your transcript or the equivalent, signed by a parent or guardian, along with EWC’s *Completion of Secondary Education Form for Home Schooled Students*.
- If you were home schooled in another state and your state requires home schooled students to obtain a secondary school completion credential for home school (other than a high school diploma or its recognized equivalent), a copy of that credential.

If you are unable to obtain any of the forms of documentation listed above, please contact the Financial Aid Office.

**CERTIFICATIONS AND SIGNATURES**

By signing this worksheet, we certify that all of the information reported is complete and correct. We also acknowledge that we have read and agree to comply with all verification policies as stated by EWC in the College Catalog and on the EWC website. **Failure to submit information in a timely fashion may result in the application being filed as inactive** with no further consideration and no federal aid for the academic year. Student and parent must sign:

\_\_\_\_\_  
Student’s signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent’s signature

\_\_\_\_\_  
Date

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

**COMPLETE ATTACHED FORM ALSO—READ DIRECTIONS CAREFULLY**

**2017-2018 IDENTITY AND STATEMENT OF EDUCATIONAL PURPOSE**

The student must verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. **The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.**

In addition, the following statement **MUST** be completed and signed in the presence of either a Financial Aid Administrator at Eastern Wyoming College, an Outreach Coordinator at EWC or a Notary Public.

**DO NOT COMPLETE THIS FORM IN ADVANCE.**

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(print student's name)  
 Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Eastern Wyoming College for 2017-2018.

**Student signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

***Declaración de Propósito Educativo***

*Certifico que yo, \_\_\_\_\_ soy el individuo que firma esta*  
(Imprimir Nombre del Estudiante)  
*Declaración de Finalidad Educativa y que la ayuda financiera federal estudiantil que yo pueda recibir, sólo será utilizada para fines educativos y para pagar el costo de asistir a Eastern Wyoming College para 2017-2018.*

**Firma del Estudiante:** \_\_\_\_\_

**La Fecha:** \_\_\_\_\_ **Número de Identificación del Estudiante:** \_\_\_\_\_

<b>IF SUBMITTING IN PERSON</b>	<b>IF SUBMITTING BY MAIL</b>
Present this form with original valid government-issued photo ID, such as, but not limited to, a driver's license, other state issued ID, or passport.	Submit this original notarized form with photocopy of valid government-issued photo ID to EWC.
<b>To be completed by EWC Financial Aid Administrator or EWC Outreach Coordinator (FAA/OC):</b>	<b>To be completed by Notary Public:</b>
ID Type:	State of: _____ City/County of: _____
ID Number:	On (date): _____
Exp:	Before me: <small>(notary's name)</small>
FAA/OC Name:	Personally appeared <small>(printed name of signer)</small> :
FAA/OC Title/location:	On basis of satisfactory evidence of identification:  <small>(Type of government-issued photo ID provided)</small>
FAA/OC Signature:	To be the above-named person who signed the foregoing instrument.
Date:	Notary signature:

**WITNESS my hand and official seal:**

*My commission expires on:* \_\_\_\_\_